

LAX Area Advisory Committee Meeting
DRAFT MINUTES
Submitted by Mary Kim

Thursday, February 13, 2020 - 7:00 p.m.
Samuel Greenberg Board Room
Clifton A. Moore Administration Building LAX
One World Way, Los Angeles, CA 90045

Present: Jim Withrow, William Cumming, John Wahlert, Luciano Nocera, Danna Cope, Maria Verduzco-Smith, Olivia J. Valentine, Sergio Paz

Absent: Mario Chiappe, Kevin Klowden, Scot Nicol, Carl Jacobson

Excused: Dick Croxall

Guests:

1. Call to Order

The meeting began at 7:03pm.

2. Guest Speakers

Brown Act Presentation

Mario Hernandez – Neighborhood Empowerment Advocate, Department of Neighborhood Empowerment

1. Committee Member Training Overview

a. Agenda

- i. Ralph M Brown Act Compliant
- ii. Transparency
- iii. Regular Meeting vs Special Meeting
 - 1. Minimum posting requirement
 - 2. General public comment
 - 3. Public comment
- iv. Agenda Item
- v. Public review of agenda & documents
 - 1.a.1. Required ADA language
 - 1.a.2. Posting Requirements
 - i. Brown Act

b. Board Official Action

c. Quorum

- 1.c.1. What is it?
- 1.c.2. Why is it necessary?
- 1.c.3. What does this mean?
- 1.c.4. How?
 - i. Simple Majority of Board Members present?
- 1.c.5. What does my vote mean?
 - i. Yes
 - ii. No

- iii. Abstain
- iv. Recuse

d. PRAs

- 1.d.1. 1.h.1. CA Public Records Act
- 1.d.2. 1.h.2. Email, phone, text, electronic communication

a. Social Media Etiquette

b. Email Etiquette

- 1.b.1. cc vs bcc
- 1.b.2. Why bcc?

3. Approval of Minutes – February 13, 2020

- i. Motion by Bill Cumming
- ii. Seconded by Olivia Valentine

4. Officer's Report

5. Management Report – Gaby Pacheco and Mary Kim – LAWA Community Relations Division

- Received the following suggestions for upcoming speakers:
 - LAX Fly Quieter Program
 - LAX-it
 - Traffic Officer

6. Unfinished/Old Business

- Discussion on the Bylaws and Mission Statement
 - Looking into Committees and see how to grow them
 - Ad Hoc Committees instead of Standing Committees
 - Bring more people to LAXAAC meetings as well as run for seats

7. New Business/Action Items

8. Request for Future Agenda Items

9. Comments from Guests and Public

- Request to place "Comments from Guest and Public" at the top

10. Adjourn

- The meeting adjourned at 9:01pm. (Motioned by Maria/2nd by Danna)