

General

This section establishes certain conditions relating to the use of Airport facilities, including the conditions, limitations and restrictions on activities and personal conduct and behavior applicable to all persons.

Written operating procedures issued by the Executive Director shall be considered as addenda to these Rules and Regulations.

1. **Labor Disputes.** The Van Nuys Airport is owned and operated by the City of Los Angeles as a public enterprise for the benefit of the citizens of Los Angeles and the general public. In order that these facilities function properly in a safe and efficient manner and that free access to and from these facilities be maintained at all times, the following rules are established regarding picketing and other strike activities on Airport premises:
 - a. Companies and organizations desiring to picket on Airport premises shall contact the Airport Manager (818) 442-6500 at least two working days in advance in order to discuss the feasibility of the proposed activities. Scope of the picketing and the area in which it will be permitted will be discussed. Security regulations strictly prohibit this type of activity within the air operations areas (AOA) of the Airport.
 - b. The conduct of pickets and the display of printed material must be reviewed in order that the picketing group will clearly understand the restrictions which the Airport must set in order to fulfill its primary responsibility to the traveling public.
2. **Commercial Activity.** No person shall enter or remain on Airport property and buy, sell, peddle, or offer for sale or purchase any goods, merchandise, property or perform services (including surveys) of any kind whatsoever, on or from Airport property, without the express written consent of the Airport Manager.
3. **Soliciting.** No person shall solicit funds for any purpose at the Airport without permission from the Board of Airport Commissioners.
4. **Loitering.** No person who is unable to give satisfactory explanation of their presence, shall loiter in or about any area or facility of the Airport.
5. **Carriage of Firearms.** No person, except authorized peace officers, post office and customs employees, or members of the armed forces of the United States on official duty shall carry any firearms or explosives at the Airport without the Airport Manager's permission and the appropriate license(s). All persons other than those in the excepted classes shall, while at the Airport, surrender all such objects in their possession to the Van Nuys Airport Police.

6. Armed Guards and Guard Dogs.

- a. Armed guards are not permitted on ramps unless specific approval has been obtained from the commanding officer of the Van Nuys Airport Police.
- b. Armed guards are not permitted within the confines of an aircraft.
- c. Guard dogs will not be used in public or common use areas of the airport.

7. Lost and Found Articles. Any person finding lost articles at the Airport shall deposit said articles at the Van Nuys Airport Police Department. Articles unclaimed by the owner after the authorized period will be turned over to the finder thereof, unless found by Department employees.

8. Litter and Refuse. No person shall place, discharge or deposit in any manner, paper, trash, rubbish, or other refuse anywhere on the Airport, except in receptacles and other places prescribed by the Airport Manager. All litter and refuse must be covered when transported in vehicles, and all receptacles for same must have covers and ensure against leaking, dripping, sifting, or otherwise escaping of said materials.

Any deposit of garbage, debris, or refuse in unauthorized locations must be cleaned up immediately in a manner acceptable to the Airport Manager or authorized representative.

9. Dogs and Other Animals. All dogs and other animals must be restrained with a leash or other acceptable manner as to be under human control at all times.

10. Smoking

- a. Purpose and Interpretation. It is the purpose of this subsection to regulate smoking in office workplaces at the Airport in the same manner and to the same extent as provided in Section 41.50 of the Los Angeles Municipal Code. The provisions of this subsection shall be interpreted and applied in the same manner as said Section 41.50.
- b. Air Operations Areas. No person shall smoke or carry lighted cigars, cigarettes, pipes, matches, or any naked flames in or upon any fuel storage area, aircraft movement area, passenger, or cargo ramp and apron area, aircraft parking areas, or any open deck, gallery or balcony contiguous to the overlooking of any such area, or in any other place where smoking is specifically prohibited by signs.
- c. Workplace. It is unlawful to smoke inside any enclosed area of a structure situated at Van Nuys Airport or any structure leased by the City of Los Angeles.

11. Commercial/Non-Commercial Filming/Photography. Van Nuys Airport Operations is charged with the responsibility of administering the filming program and issuing the film permits as mandated by the Board of Airport Commissioners. All entities, including tenants, must contact Airport Operations at (818) 442-6506, if contemplating any film, video, or photographic projects at VNY.

- 12. Advertisements.** No person shall post, distribute, or display signs, circulars, printed or written matter of an advertising nature at the Airport without the express written consent of the Executive Director and in such manner as may be prescribed.
- 13. Airport Signs.** No signs exposed to public view shall be installed on the Airport without prior approval from the Executive Director or his or her designee. Sign installations shall conform to the requirements of the Los Angeles International Airport Sign Code (see Section 13).
- 14. Tenant Conduct Regarding Unauthorized Activities.** No tenant, tenant employee, or any other employee authorized to perform any function on the Airport, shall in any way assist any person to engage in any activity on the Airport which is prohibited herein or is not specifically authorized by a tenant's lease or the Executive Director or his or her designee in writing.
- 15. Tenant Construction Requirements.** All tenant construction must receive prior written consent from LAWA's Project Management Division and conform to the requirements as contained in the tenant's City of Los Angeles Lease Agreement, Section 2 – Improvements and Alterations.
- 16. Airport Construction and Obstruction Control.** No person shall:
- a. Erect, construct, modify, or in any manner, alter any structure, sign, post, or pole of any type.
 - b. Alter, or in any way change color, design or décor of existing Airport improvements.
 - c. Operate, park, or store any equipment, vehicles, supplies, or materials contrary to the provisions contained within their lease and herein.
 - d. Create any mounds of earth or debris.
 - e. Cause or create any physical object on land or water that penetrates the operational airspace or imaginary surfaces as described in Federal Aviation Regulation (FAR) Part 77.
 - f. Conduct any other work on Airport premises without first obtaining written permission from LAWA's Project Management and the Airport Manager and without strict compliance and adherence to the safety specifications and directions contained within said written permission.
- 17. Damage to Airport Property.** No person shall destroy or cause to be destroyed, injure, damage, deface, or disturb in any way, property of any nature located on the Airport, nor willfully abandon any personal property on the Airport. Any person causing or responsible for such injury, destruction, damage, or disturbance shall report such damage immediately to the Airport Police and, upon demand by the Director, shall reimburse the Airport for the full amount of the damage. Any person causing or failing to report and/or reimburse the Airport for injury, destruction, damage, or disturbance of Airport property, may be refused the use of any facility until and unless said report and/or reimbursement has been made.